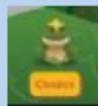# ✈ 🌐 WORLD BOOK ONLINE BOARDING PASS

When you've logged into your database, how to:

Download audio books in *Early World of Learning*

- Select the Classics button/frog icon or button on the homepage
- Select Story Corner, Nursery Rhymes, or Songs, and open any of the available options
- Select Download the Audio to download an mp3 to your computer or device

Save an article on *Kids* to read later

- Go to any *Kids* article and select the tools icon in the top right corner
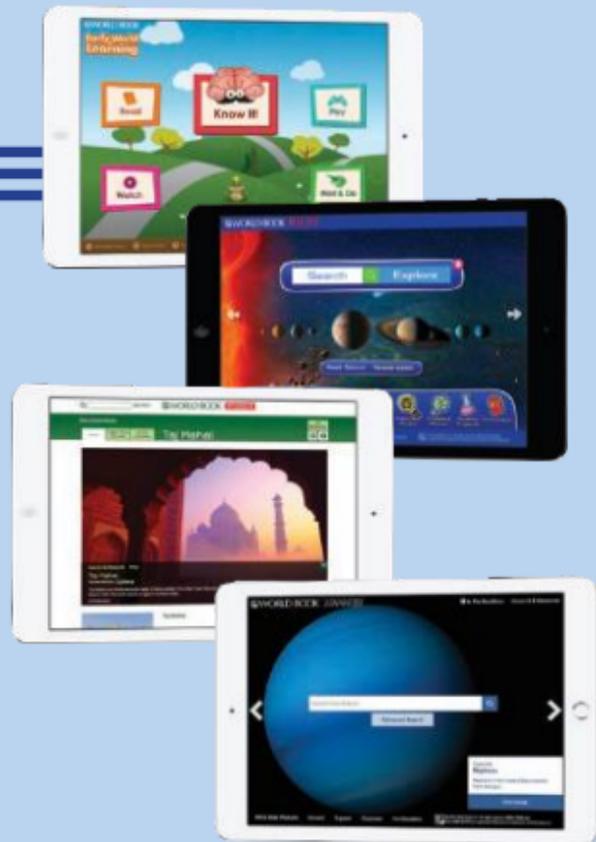- Select download and open the downloaded PDF in your preferred reader

Using Citation Builder in *Student* **or** *Advanced*

- Select Citation Builder from the homepage

- Select the type of citation you want to build (e.g., book, article, video, etc.)

- Complete the requested fields as best you can, then choose Create Citation

- Download, email, or print the citation that is created in MLA, APA, and Harvard for your use

Using My Research in *Student* **or** *Advanced*

- You will need to log in to an existing My Research account or create a new My Research account

- Once you have logged in, you can save any World Book article or media to a My Research project. To do so:

  > Select Tools

  > Choose Save, then use the drop-down menu to save to an existing My Research Project or save to a new project

- Add websites to your list of resources to keep all of your reference materials in one place

- You can delete or annotate any entries you include in a project

- You can toggle between projects by selecting Switch Projects

- Rename, delete, or create projects using the icons across the top

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