Creekside High School

J. Randy Johnson, Principal
Melinda Bogart, Assistant Principal
Kirstie Gabaldon, Assistant Principal
Troy Kasting, Assistant Principal
Guy Harris, Athletic Director

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take the computer-based Florida Standards Assessments (FSA) Grade 9, 10 or Retake ELA Writing/ELA Reading and/or Algebra 1/Geometry/Algebra 2 End-of-Course (EOC) assessment(s) between February 29 – May 5, 2016. Your student has had an opportunity to participate in a practice test to become familiar with the computer-based testing platform, item types, and response formats he or she will see on the FSA assessments. If you or your student would like to review the computer-based practice test at home, the practice tests and answer keys are available at http://www.fsassessments.org/students-and-families/practice-tests/.

For information regarding test session lengths for all Spring 2016 FSA assessments, please visit the FSA Portal at www.fsassessments.org, click on the **Students and Families** icon, and then select *Spring 2016 Testing Times*.

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including but not limited to cell phones, smartphones, and smartwatches, at any time during testing OR during breaks (e.g., restroom), **even if they are turned off or students do not use them**. If your student is found with an electronic device, his or her test will be invalidated.
- **Calculators**— For EOC assessments, **approved calculators may be used during SESSION 2 ONLY**. If students have handheld calculators during Session 1, their tests will be invalidated.
- **Testing Rules Acknowledgment**—All FSA tests include a Testing Rules Acknowledgment that reads, "I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated." Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by signing below the statement on their planning sheets, worksheets, or work folders.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they sign below the Testing Rules Acknowledgment states, "Because the content in all statewide assessments is secure, you may not discuss or reveal details about the passages or items after the test. This includes any type of electronic communication, such as texting, emailing, or posting online, for example, on websites like Facebook, Twitter, or Instagram." Please make sure your student understands that "discussing" test content includes any kind of electronic communication, such as texting, emailing, or posting to blogs or social media websites. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. FDOE employs a test security company, Caveon Test Security, to analyze student test results to detect unusually similar answer patterns. Student tests within a school that are found to have extremely similar answer patterns will have their results invalidated.
- **Leaving Campus**—If your student begins a test session and leaves campus before completing it (for lunch, an appointment or illness, etc.), he or she WILL NOT be allowed to complete that test session. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.
- **Testing Accommodations**—If your student has an IEP or Section 504 plan, please contact the school to discuss the testing accommodations that will be provided for your student.

If you have any questions related to this test administration, you may contact Mrs. Summer Anderson at Summer.Anderson@stjohns.k12.fl.us.

For more information about the FSA program, please visit the FSA Portal at www.fsassessments.org.

Thank you for supporting your student and encouraging him or her to do his or her best during this test administration.

Sincerely,

Mr. J. Randy Johnson
Principal
Creekside High School

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