SJR State Online Scholarship Application Instructions

- 1. Go to http://www.sjrstate.edu/scholarships.html
- 2. Select <u>Online Scholarship System</u> link on right side of the page
- 3. Select Create New Account

Onli	ine Sch	olarsh	ір Арр	licatio	on		
Logi	n						
Ema	il Address						
	Password				Login		
Note: Your	If this is your firs SJR State portal	st time filling out login is not linke	a scholarship a d to this accour	pplication, yo t.	u must crea	e a new account	t.
Pleas	e ensure the ema	il address you p	rovide is valid, a	all scholarship	o correspond	lence will be sen	t to this email add
New	v User?					Create New A	
Ple	ase create a new a	account.					

4. Update account information (See <u>Account</u> <u>Information</u> tab at the top right of the page)



- 5. Read and acknowledge scholarship instructions. Then select <u>Save and Continue</u>.
- 6. Complete the <u>General Application</u> (Pay attention to your primary degree selection.)





Update Contact Information Change Password Update Security Question Update Login

YOUR COMPLETE

Once applicants have submitted the application and uploaded or mailed the additional required documents, including two letters of recommendation, the application is complete.

Applications will be reviewed by the SJR State Foundation, with final selections announced in early summer for the next academic year. Selected applicants will receive a scholarship award packet and will be asked to sign a certification letter by the deadline noted in the packet. All scholarship monies are disbursed via the students' financial aid account after the completed packet has been returned.

By signing this form, I acknowledge that I have fully read and understood the scholarship instructions displayed above.

Save and Continue



General Application Account Information

Please answer the following questions to determine which s	cholarships you are qualified to apply. Incompl	ete applications will not be accepted.		4	General Application
Contact Information First Name Jane	Last Name Doe		Save and Leave Open for Editing		Instructions Read Agreement Application Questions Upload Documents
Address 123 Test Drive	City Palatka	State FL V Zip 32177			
Home Phone 000 -000 -0000 Cell Phone	000 -000 -0000				

 You are now ready to write your biography. Select <u>Save and Leave</u> <u>Open for Editing</u> at the top of the page before closing the Foundation website.

Tip: Open a word document and type the bio, edit, and save. Open the scholarship application, copy, and paste into the <u>Biography</u> Box.

- 8. Select Finalize & Submit.
- At the top of the page, under the General Application text, select <u>Upload Documents</u>. Separately upload two letters of recommendation, a Career Pathways essay if applicable, and any other required documents.
- 10. Then select <u>Save and</u> <u>Continue</u>.
- Check the email list on the scholarship application to confirm the application and uploads were submitted.
- 12. Reminders: Official transcripts go to the Records Office, and submission of the FAFSA application is an additional requirement for the Foundation Online Scholarship Application.

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