

CORE RECOMMENDATION RE-EVALUATION REQUEST FORM 2023-2024

Student Name							
Student ID							
Subject Area of Request (circle one)	English		Math		Science		Social Studies
Course this Year in Subject Area							
Current Year Grades in this Subject Area	Q1 - _____	Q2 - _____	Semester 1 - _____				
Teacher Recommendation for Next Year							
Course Desired for Next Year							
Reason for Request							
Most Recent Reading FSA Score (For English or Social Studies Requests)							
Most Recent EOC Score (For Science or Math Requests)							

I understand that the purpose of this form is a request for re-evaluation at the end of the school year and that submission of this **form does not guarantee my admission** into the requested course. In addition, I understand that if I am placed in this course, I will not be permitted to drop it until after the end of the 1st semester, and then only if I fulfill the criteria set forth in the St Johns County Pupil Progression Plan (reproduced above).

Student Signature _____ Date: _____

I understand that submission of this form **does not guarantee my student admission** into their requested course. In addition, I understand that if placed in the requested course, my student will not be to drop it until after the end of the 1st semester, and then only if the criteria set forth in the St. Johns County Pupil Progression Plan (reproduced above) are satisfied.

Parent Signature _____ Date: _____

CORE RECOMMENDATION

RE-EVALUATION REQUEST FORM 2023-2024

Any student wishing to register for an honors or AP level course for which they have not been recommended **MUST** fill out and submit this form at their registration appointment. **Submission of this form does not guarantee placement in a higher-level course**, it simply lets CHS know that the student wishes to be re-considered for placement in an honors or AP course for the following school year.

Students enrolled in a yearlong course, may request a course change at the end of the semester, only if all the following conditions have been met:

- grade of D or F
- completion of a parent/legal guardian conference
- demonstration of the student seeking consistent academic assistance

Students enrolled in a half-credit course, may request a course change at the end of the quarter, only if all the following conditions have been met:

- a grade of D or F
- completion of a parent/legal guardian conference
- demonstration of the student seeking consistent academic assistance

Please Note:

- All requests will be honored based on availability
- Placement based on FSA/EOC scores may supersede request

In the case of extenuating circumstances, a petition may be made on a case-by-case basis to the principal (or designee) for review of criteria to ensure proper course placement

After 21 days, students who change their schedule will receive the Withdrew Passing (WP) or Withdrew Failing (WF) determined by their average in the course to that point. A student with a 54% at the time of withdrawal, would receive a WF while a student with an 84% at the time of withdrawal would receive a WP.

After 21 days, the grade earned in the honors/AP class follows the student to the next course, but teachers have flexibility to adjust the transfer grade based on demonstrated mastery of standards in the new course.

Withdrawing from an honors or AP course is also denoted with the WP or WF designation, but cannot be done until after midpoint of the course.

Note-withdrawing from dual enrollment courses is governed by the college deadlines, not school policy.