

# SENIOR STUDENT INTERN (VPS) APPLICATION

2026-2027 School Year  
*Creekside High School*

Student Intern (VPS) is a semester course for volunteer service hours available to seniors only at Creekside High School. Students who complete a student internship at Creekside for both semesters can earn 75 volunteer hours. Student interns help in the front office, media center, copy room, guidance department, deans' offices, and tutors.

**Application Deadline: May 29<sup>th</sup>, 2026. Spots are limited** and not guaranteed for all students. Please ensure that you have a separate plan in place to get your necessary volunteer hours if you do not get an internship position.

NAME: \_\_\_\_\_ STUDENT ID # \_\_\_\_\_  
*Print First & Last Name*

Course to drop if accepted \_\_\_\_\_

All CHS Student Interns must follow the guidelines set forth in the Creekside expectations. These include:

## EXPECTATIONS

- **Be on time.** Being an intern is not an excuse to be late to internship or the following class.
- **Do work.** Please do assigned tasks.
- **Be professional.** Any personal information or grades is confidential. While CHS Student Interns may be in office areas, they may not be working with any confidential information.
- **Dress code.** Students must adhere to the dress code expectations for St. Johns County School District.

## GRADING

- Students will receive 37.5 community service hours per semester. All community service hours will be entered no later than one week upon semester conclusion.
- Students will not earn any credit or grade for the course.
- However, upon completion of the school year, a student may trade in 75 community service hours for a 0.5 credit if needed.

## DISMISSAL

- Students will be dismissed from the course (forfeiting their service hours) and placed into an elective course for one or more of the following reasons
  - o 5 or more unexcused absences (per year)
  - o Failing 1 or more core senior classes 1<sup>st</sup> semester (i.e.: Government, Econ, English 4)
  - o Discipline issues
  - o Failure to complete assigned intern duties
  - o Violation of student information or abuse of intern privileges

\_\_\_\_\_  
*Student signature indicates he/she understands  
the expectations for the program*

\_\_\_\_\_  
*Parent signature indicates he/she understands the  
expectations for the program*

## FOR OFFICE USE ONLY:

Verified GPA : \_\_\_\_\_ Initials \_\_\_\_\_

Unexcused Absences in 2024-2025 \_\_\_\_\_

Discipline Record: Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

**THIS APPLICATION IS  
DUE TO YOUR SCHOOL  
COUNSELOR BY  
MAY 29<sup>th</sup>, 2026**