



# CHS ALL DAY ABSENTEE FORM

Use this form when your child has been absent all day from school. You must bring this form to the Front Office within 48 hours of return to school for the absence to be excused.

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(print student name AND student number) (grade) (student birthday)

was absent on \_\_\_\_\_  
[enter specific date(s)]

**Excused:**

- Illness (self, immediate family)
- Court appearance
- Doctor/Dentist appointment
- Religious holiday
- Academic event
- Death of family member

Please note: only the six reasons above are excused by SJCSD.

\_\_\_\_\_  
(parent/guardian name – please print)

\_\_\_\_\_  
(parent/guardian signature)

\_\_\_\_\_  
(phone number for parent)

\_\_\_\_\_  
(today's date)

**Important:** After fifteen (15) days of absence, whether excused or unexcused, a student will be required to turn in a doctor's note for every subsequent absence, tardy and early dismissal to be considered excused.